

APPLICATION TO UPDATE RECORD OF EMPLOYMENT

(Employee Information Update)

Note: The submission of an Employee Information Update does not renew the registration; it merely adds the new employer to the record. A new pocket card will not be issued.

To update an employment record:

1. The registrant **must have a valid and active card.**
2. The registrant **must update the same type of registration or commission** (i.e. updating alarm installer with ABC Alarm Company to ZYX Alarm Company)
3. The person updating employment **may not update** a registration as an **owner, corporate officer, partner, shareholder, qualified manager, supervisor, GLOA commissioned officer, GLOA non-commissioned officer, or branch office manager.**
4. Please submit the statutory fee of **\$15.00 + \$2.00** subscription fee= **\$17.00**. This fee may be accepted in the form of a money order, cashier check or company check made payable to the "Texas Department of Public Safety".

Note: I understand that I must have a "valid" and "active" registration or commission pocket card in my possession and must show it to my prospective employer when completing this application.

Name: _____

Social Security Number: _____ Date of Birth: _____

Employees Address: _____

I am registered as an: _____
Number & Street City State Zip
Noncommissioned Security Officer

(Examples: alarm installer, noncommissioned security officer, security salesperson, private investigator, commissioned officer)

Updating to: _____
5 STAR Event Services **B09954**
Company Name Company License Number

Date of employment with new employer: _____

I am employed as an: _____
Noncommissioned Security Officer

(Examples: alarm installer, noncommissioned security officer, security salesperson, private investigator, commissioned officer)

Employment Hours: () Full Time (✓) Part Time

Applicant's Signature: _____ Date: _____

Owner or Manager Signature: _____ Date: _____

NOTICE: This is a governmental record.

Any false entry made on this document is considered a criminal violation.

Fees submitted to the Private Security Bureau are not refundable or transferable.